



## Submitting a Complete “Back to School Packet”

The Suzy Fischer Early Childhood Academy, the Florida Department of Health, and the Department of Children and Families require the documents listed below. They must be submitted to the Suzy Fischer School Office by August 21, 2018.

- Office Information Form
- DCF Signature Page
- Acknowledgement Card
- Parking Decal Form
- Emergency Health Form (pgs. 1 & 2)
  - Health Insurance Policy information must be included or a Photo Copy of the Health Insurance Card (page 2).
- Medical Authorization for OTC Medication Form (pgs. 3 & 4)
  - Page 3 is OPTIONAL, Doctor’s signature required
  - Page 4 MUST have a signed treatment order to start school whether or not you are planning to use medications during the school day. If you do not want your child medicated by the Nurse at school please indicate this on the form.
- Authorization for Administration of Prescription Medication \*OPTIONAL, Doctor’s signature required\*
- Food Allergy Action Plan \*OPTIONAL, Doctor’s signature required\*
- Influenza Virus Form
- Immunization Form (DH680) – this form is supplied by your physician or health care provider. This form must show all current immunizations.
- Health Examination Form (DH3040) - this form is supplied by your physician or health care provider.
- Copy of birth certificate (new students only)

Student Name: \_\_\_\_\_

Parent Name and Signature: \_\_\_\_\_

Staff Name and Signature: \_\_\_\_\_

Date: \_\_\_\_\_